

Community Impact Grants Applicant Guidelines

Community Bank Busselton & Dunsborough

26/27

The Community Impact Grants Program is administered by Community Bank Busselton & Dunsborough, operated by Geographe Bay Community Enterprises Limited.

Funding Available

Community Bank Busselton & Dunsborough has allocated **\$50,000** to the Community Impact Grants Program for this funding round.

Funding requests may be submitted under the following streams:

- **Small Grants:** Up to \$5,000
- **Major Grants:** \$5,001 to \$20,000

The Community Bank may award full or partial funding and reserves the right not to allocate the entire funding pool if suitable applications are not received.

Additional Community Impact Grant funding opportunities may be available in future funding rounds, subject to annual community investment budgets and Board approval.

Funding Streams

Small Grants — Up to \$5,000

Supports grassroots projects, community initiatives, equipment purchases and local programs that deliver direct community benefit.

Major Grants — \$5,001 up to \$20,000

Supports larger-scale projects, infrastructure, strategic initiatives, and programs that demonstrate significant and lasting community impact.

Applications over \$5,000 will require additional supporting documentation and assessment. See below.

Eligibility

All applications **MUST** meet the following criteria:

1. Address at least one Community Impact Strategic Priority:
 - 1) Environment & Sustainability
 - 2) Children & Youth
 - 3) Sport & Recreation
 - 4) Volunteer Services
2. Be a not-for-profit, non-government organisation with a valid ABN OR be auspiced by an eligible organisation.
3. If auspiced, the partner organisation must:
 - Support the project in writing
 - Receive and administer funds
 - Apply funds solely to the project
4. Demonstrate clear community benefit and support.
5. Grant funds will only be paid into an account held with Community Bank Busselton & Dunsborough. Applicants who do not currently bank with the Community Bank must be willing to establish an account if funding is approved.
6. Any existing sponsorship, naming rights or exclusive partnership arrangements with another financial institution must be disclosed and may be considered as part of the assessment process.
7. Activities must primarily benefit the Busselton & Dunsborough communities.
8. Agree to enter into a formal funding agreement.
9. Agree to complete a project acquittal.
10. Submit complete application including all required documentation.
11. Engage with Community Bank Busselton & Dunsborough, Bendigo Bank prior to submission.
12. Project must be completed within agreed timeframe.
13. Demonstrate effort to source alternative funding, where applicable.
14. Provide approvals for any infrastructure or building works where required.

Ineligible Applications

Applications will NOT be considered where:

1. Applicant is an individual.
2. Project has already been funded in the same financial year.
3. Multi-year funding is requested.
4. Previous funding acquittals are outstanding.
5. Project involves gambling, illegal activity, political or religious promotion.
6. Project discriminates or causes harm.
7. Funding is requested for operational costs (wages, insurance).
8. Project delivers private or commercial benefit.
9. Project seeks retrospective funding.
10. Project involves environmental harm or safety risks.
11. Project occurs entirely outside Australia.

Supporting Documentation

Required for all applications

- Current bank statement for the applicant organisation
- Project budget (GST exclusive)
- Quotes or cost estimates for any individual items over \$1,000
- Evidence of confirmed or proposed co-funding contributions (if applicable)
- Letters of support (recommended)

Additional requirements for applications over \$5,000

- Most recent financial statements (audited where available)
- Current Profit & Loss Statement and Balance Sheet
- A minimum of two quotes for major purchases or works, where possible
- Evidence of successful delivery of previous projects (if applicable)
- Relevant plans, drawings or designs for infrastructure or building projects

Assessment Criteria

Applications will be assessed against the following criteria:

1. Alignment with Community Impact Strategic Priorities
2. Demonstrated community impact, reach and benefit
3. Capacity to successfully deliver the project
4. Financial viability and long-term sustainability
5. Value for money and responsible use of funds
6. Evidence of community support, collaboration and partnerships
7. Opportunities to acknowledge and share the impact of the Community Bank's contribution

Conditions of Funding

Successful applicants will be required to:

- Enter into a formal funding agreement
- Use funds only for the approved project and purposes
- Complete the project within 12 months, unless otherwise agreed
- Submit a project acquittal within 60 days of project completion
- Notify the Community Bank of any significant project changes or delays
- Acknowledge the support of Community Bank Busselton & Dunsborough in relevant communications and promotional activity where appropriate
- Be willing to share project outcomes, stories (inc photos and video) and community impact with the Community Bank for reporting and community awareness purposes

Key Dates

- Applications open: 9am (AWST) Monday 22 June 2026
- Applications close: 5pm (AWST) Friday 10 July 2026
- Applications will be assessed during: Monday 6 – Sunday 12 July 2026
- Applicants will be notified of the outcome by: Friday 17 July 2026
- Successful applicants will be required to enter into a funding agreement before funds are released.

Late applications may not be accepted.

The Community Bank reserves the right to vary these dates where required.

Disclaimer

All funding decisions are final and made at the discretion of the Board of Geographe Bay Community Enterprises Limited.

Community Bank Busselton & Dunsborough reserves the right to amend these guidelines, eligibility requirements and funding conditions at any time.